

cc

Agenda Request For: December 14, 2005

Department: Grants

Background: A Community Development Block Grant for housing rehabilitation in unincorporated Nassau County is currently underway. The project is funded with \$750,000 in CDBG funds and \$350,000 in SHIP funds to complete 20 owner occupied homes for low to moderate-income residents. Jordan & Associates administers this project.

Three change orders for consideration.

- o [redacted] submitted by Sound Bay Development Group for Program applicant #9 E [redacted] for an extension of time to March 3, 2006.
- o [redacted] submitted by the TR Group for Program applicant #20 [redacted] for an additional \$2,083 to the original contract price making the new contract price \$25,466.00 and for an extension of time to December 23, 2005.
- o [redacted] submitted by the TR Group for Program applicant #20 [redacted] for an additional \$2,100 to the original contract price making the new contract price \$27,566.00 with the same time extension of December 23, 2005 as included in Change Order 1.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Implementation of this housing rehabilitation project will enhance the housing stock in Nassau County and the work will be performed by licensed contractors and inspected by a Nassau County building inspector.

Action requested and recommendation:

- o Request that the BOCC approve three change orders
  1. Program applicant #9 (Campbell) for a time extension to 3/3/06.
  2. Program applicant #20 (Freeman) for an additional \$2,083 and a time extension to 12/23/05.
  3. Program applicant #20 (Freeman) for an additional \$2,100 and the same time extension as reflected in Change Order 1 to 12/23/05.

Is this action consistent with the Nassau County Comprehensive Land Use Plan?  
Is this action consistent with the Nassau County Comprehensive Land Use Plan?  
This action is not inconsistent with the Comprehensive Land Use Plan.

Funding Source: Community Development Block Grant and SHIP funds  
69548554-583400

*Handwritten note:* Funds available, see attached spreadsheet "Use of funds".

Reviewed by:  
Department Head

Legal

Administrator

Finance

Administrative Services

*Handwritten signature*

*Handwritten signature:* Catherine [redacted] 11/29/05  
*Handwritten signature:* [redacted]

NOV 29 PM 3:55  
COUNTY COORDINATOR'S OFFICE

APPROVED  
Revised 09/05  
DATE 12/14/05

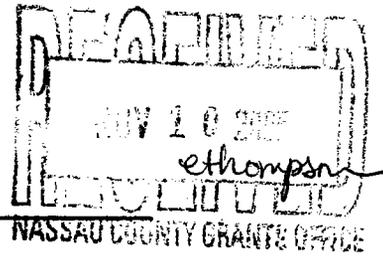
CDBG Housing Rehab Change Order matrix  
 Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
Beatrice Thompson, 1	A&R Construction	1	\$0.00	Time extension to 11/26/05	9/14/05
Benjamin Alderman, 3	A&R Construction	1	\$0.00	Time extension to 11/30/05	9/14/05
Magaline Albertie, 4	Sound Bay Development Group	1	\$8,000.00	Additional 200 sq ft @ \$8,000 cost	9/14/05
William Thomas, 5	Sound Bay Development Group	1	\$1,300.00	Exterior paint	9/26/05
Charles Speaker, 8	Sound Bay Development Group	1	\$9,600.00	a. RE: new septic system b. Time extension to 10/25/05	10/12/05
Sandra Pendergrass, 2	A&R Construction	1	\$0.00	Time extension to 11/30/05	10/12/05
Hugh Smith, 16	The TR Group	1	\$455.00	Re: water heater	10/12/05
Beatrice Thompson, 1	A&R Construction	2	\$0.00	Time extension to 12/30/05	11/9/05
Charles Speaker, 8	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Magaline Albertie, 4	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Edgar Campbell, 9	Sound Bay Development Group	1	\$0.00	Time extension to 3/3/06	Pending 12/14/05
Leon Freeman, 20	The TR Group	1	\$2,083  NOTE: changes contract price to 25,466.	Exterior wall, drywall, joists, wood rot and decking repairs; and time extension to 12/23/05	Pending 12/14/05
Leon Freeman, 20	The TR Group	2	\$2,100  NOTE: changes contract price to 27,566.	Thermal protective layer, decking for existing sub-floor, baseboards, casing for interior doors, 2 exterior doors, floor joists; and time extension to 12/23/05	Pending 12/14/05

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS  
 CDBG GRANT  
 USE OF FUNDS  
 BEGINNING 04/05 FISCAL YEAR

<u>A/C</u>	<u>NAME</u>	<u># of homes</u>	<u>TOTAL GRANT BUDGET</u>	<u>APPR'D DATE</u>	<u>APPR'D AMT</u>	<u>BALANCE</u>
69548554-583400	CDBG-Housing Rehab for 8 homes, applications 1- 6, 8, 9	20 (8)	\$ 974,500.00	13-Apr-05	\$ 559,950.00	\$ 414,550.00
Balance per grant		12				\$ 414,550.00
BCC 9/14/05	4			14-Sep-05	\$ 8,000.00	\$ 406,550.00
BCC 9/14/05	11,14,15,16,18,20	(6)		14-Sep-05	\$ 241,492.00	\$ 165,058.00
BOCC 9/26/05	5			26-Sep-2005	\$ 1,300.00	\$ 163,758.00
pending-recording fees est per E. Thompson						\$ (700.00)
BOCC 10/12/05	8			12-Oct-05	\$ 9,600.00	\$ 153,458.00
BOCC 10/12/05	16			12-Oct-05	\$ 455.00	\$ 153,003.00
Balance after 10/12/05		6				\$ 153,003.00
BOCC 11/9/05	7, 19, 21, 22, 24, 25	(6)		11/9/2005	\$ 308,474.00	\$ (155,471.00)
Requested transfer from SHIP	11/9/05				\$ 200,000.00	\$ 44,529.00
BOCC 12/14/05	9, 20 (two change orders)			pending 12/14/05	\$ 4,183.00	\$ 40,346.00

**HOUSING REHABILITATION PROGRAM  
 CONTRACT FOR REHABILITATION WORK  
 CHANGE ORDER # 21**



PA#9

Owner Edgar Campbell

Contractor Sound Bay Development Group, Inc.

Job Address 585 Koen Lane, Yulee, Florida 32097

The Contract for Rehabilitation Work entered into on April 21, 2005, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
	New	Additional 120 days, due to just receiving permits on 11-2-05	All	-0-
			TOTAL	-0-

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ N/A for a new total of \$ N/A.

The additional cost will be covered by \$ \_\_\_\_\_ in private funds and \$ \_\_\_\_\_ in CDBG funds.

The work completion deadline: \_\_\_\_\_ is not extended; \_\_\_\_\_ is extended to 3/3/06.

Occupancy of the structure will be as originally contracted;  
 The structure will be vacant for an additional \_\_\_\_\_ days.

[Signature] 11/4/05  
 Contractor/Date

Linda A Campbell 11-8-05  
 Owner/Date

[Signature] 11/4/05  
 Housing Rehab. Spec./Date

[Signature]  
 Local Government Represent./Date  
 Nassau County Board of County Commissioners  
 Ansley N. Acree, Chairman

**HOUSING REHABILITATION PROGRAM  
CONTRACT FOR REHABILITATION WORK**

ethompson

Change Order # 1

Owner: Leon T. Freeman PA# 20  
 Contractor: The T.R. Group, Inc.  
 Job Address: 96535 Blackrock Rd. Yulee, FL 32097

The Contract for Rehabilitation Work entered into on September 19, 2005, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
		Repair existing studs where they meet the bottom plate of the exterior wall. Replace bottom plate along exterior wall. Remove and replace drywall approx 4' up in bathroom.		\$
		Repair floor joists. Install new 3/4" decking finish ready to paint. Repair wood rot damage to front porch decking.		
		TOTAL		\$ 2,083

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 2,083 for a new total of \$ 25,466.

The additional cost will be covered by \$ \_\_\_\_\_ in <sup>SHIP</sup> private funds and \$ \_\_\_\_\_ in CDBG funds.

The work completion deadline:  is not extended;  is extended to December 23, 2005.

Occupancy of the structure will be as originally contracted;  
 The structure will be vacant for an additional 14 days.

[Signature] 11/8/05  
 Contractor Date  
[Signature] 11/8/05  
 Housing Rehab. Spec. Date

Leon T. Freeman 11/8/05  
 Owner Date  
[Signature]  
 Local Government Represent. Date  
 Nassau County Board of County Commissioners  
 Ansley N. Acree, Chairman

**HOUSING REHABILITATION PROGRAM  
CONTRACT FOR REHABILITATION WORK**

ethompson

Change Order # 2

Owner: Leon T. Freeman PA#20  
 Contractor: The TR Group, Inc.  
 Job Address: 96535 Blackrock Rd. Yulee, FL 32097

The Contract for Rehabilitation Work entered into on September 19, 2005, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
		Install thermal protection layer		\$
		Install new 5/8" decking over existing sub-floor. Remove and reinstall baseboards & adjust casing		
		Turn on exterior doors. Replace 2 exterior doors. Repair floor joints		
		Clean up and debris removal	TOTAL	\$ 2,100-

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 2,100- for a new total of \$ 27,566

The additional cost will be covered by \$ \_\_\_\_\_ in <sup>SHIP</sup> private funds and \$ 2 in CDBG funds.

The work completion deadline:  is not extended;  is extended to DECEMBER 23, 2005.

Occupancy of the structure will be as originally contracted;  
 The structure will be vacant for an additional 14 days.

[Signature] 11/8/05  
 Contractor Date  
[Signature] 11/8/05  
 Housing Rehab. Spec. Date

Leon T. Freeman 11/8/05  
 Owner Date  
[Signature]  
 Local Government Represent. Date  
 Nassau County Board of County Commissioners  
 Ansley N. Acree, Chairman

approve and authorize the Chairman to sign the renewal agreement with Barr's Personal Safety Devices for Family Matters security system in the amount of \$8,599.01. Funding Source: 46285564-549000

11:04 As requested by Family Matters, Commissioner Marshall moved to approve to waive the rental fee at the Yulee County Building for weekly meetings of the Independent Living. Commissioner Vanzant seconded the motion and the vote carried unanimously.

→ 11:04 It was moved by Commissioner Marshall, seconded by Commissioner Higginbotham and unanimously carried to approve change orders for the Community Development Block Grant (CDBG): (1) Program Applicant No. 9 (Campbell) for a time extension to March 3, 2006; (2) Program Applicant No. 20 (Freeman) for an additional \$2,083 and a time extension to December 23, 2005; and (3) Program Applicant No. 20 (Freeman) for an additional \$2,100 and the same time extension as reflected in Change Order No. 1 to December 23, 2005.

11:04 It was moved by Commissioner Marshall, seconded by Commissioner Vanzant and unanimously carried to approve and authorize the Chairman to sign the agreement amendment extending the Employee Assistance Program services through September 30, 2006.